

New Life Counseling Center
14578 W. Main Street
Cut Off, LA 70345
(985) 632-7797

COURT ORDERED FEE POLICY – STEP 1

Clients who are court ordered to receive a *Substance Abuse Program – Step 1* must earn a total of 25 points to graduate. Points are obtained at the following rate: Individual Counseling = 1 point, Family Counseling = 2 points, Group Counseling = 1 point. The *Substance Abuse Program* consists of at least four random drug screens, a minimum of six (6) individual counseling sessions, and six (6) groups. The remainder of the 25 points can be earned through individual, group, and family counseling.

Clients have **9 months** from the date they sign up to complete the program. After 9 months, the client must re-enroll and start the program over from the beginning. This means the client forfeits his/her program fee and does not receive credit or reimbursement for any of the sessions or classes previously attended. In addition, if the counselor or group leader suspects the client is under the influence of a controlled substance, the client will be charged for the session, asked to leave, and will not receive credit for the scheduled class or session.

Every court ordered client is required to participate in some type of treatment a minimum of once every other week. If a client fails to attend at least once every other week, the following penalties will be incurred:

- First Offense = Warning
- Second Offense = Required points increased by 5 points (new required total is 30) & notification is sent to judge, probation, and/or parole officer
- Third Offense = Client fails the program and forfeits all credit and fees.

If a client is required by work to be out for 14 days or longer, that client may have the employer fax proof of the client's schedule on company letterhead to New Life Counseling Center.

Substance Abuse Program – Step 1

1. Substance abuse screening and assessment
2. A Minimum of 6 individual sessions to address needs, issues, and concerns identified in the assessment
3. A Minimum of 6 group sessions to address recovery skills and relapse prevention.
4. At least 4 random drug screens – if a client fails the drug screen or the counselor has reason to suspect substance use, the client will be responsible for another \$25.00 fee for each additional drug screen at New Life Counseling Center deemed necessary by the counselor, judge, or probation officer. New Life Counseling Center reserves the right to require counselees to receive drug screening at off site drug screening facilities – at the expense of the client. Results of the screens are submitted to the appropriate legal authorities.
5. Progress reports and/or failed drug screen notifications as requested or deemed necessary by the counselor.

A \$180.00 program fee is required upon sign up and is **non-refundable**. Thereafter, there will be a \$30 charge for each counseling appointment or group at New Life Counseling Center. The \$30 fee is **due when services are rendered**.

Clients who fail to provide 24-hour notice of appointment cancellation will be required to pay the \$30.00 fee for the missed appointment. This payment will not be counted toward the cost of the program.

I, _____ have read and understand the above stated requirements for the Substance Abuse Program and agree to abide by these requirements.

Signature of client

Date